

# **Pre-Registration Form**

## **AFL Grant Writing Technical Workshops**

The Office of Adolescent Pregnancy Programs (OAPP) has scheduled a series of technical assistance workshops to help prospective applicants with this particular funding opportunity. At each of the one-day workshops, the public will be able to learn more about the purposes and requirements of the Title XX program, how to apply for funds under this program announcement, program eligibility requirements, the application selection process, and considerations that might help to improve the quality of grant applications. These workshops are offered at no cost.

All participants **MUST** pre-register using the attached form. You may also obtain a registration form from the OAPP website at <http://opa.osophs.dhhs.gov>. Each registered participant will be notified via fax or e-mail of the exact workshop locations and logistical information upon receipt of the completed registration form.

### **INSTRUCTIONS:**

Each participant must pre-register by completing the attached form and returning it to OAPP by fax at (301) 594-5981.

Registrations **MUST** be received no less than **72 hours prior** to the workshop you will attend.

There is no limit to the number of participants from each organization that may attend these training opportunities. However, **EACH** attendee must complete a registration form for their preferred training location and date.

Workshop times are tentatively set from 9:00 a.m. - 3:00 p.m.

### **Workshop Dates and Locations:**

January 22, 2002 - Omaha, NE  
January 24, 2002 - Seattle, WA  
January 28, 2002 - Charleston, SC  
January 29, 2002 - Indianapolis, IN  
January 31, 2002 - Newark, NJ

January 23, 2002 - Billings, MT  
January 25, 2002 - Las Vegas, NV  
January 29, 2002 - Dallas, TX  
January 30, 2002 - Providence, RI  
February 1, 2002 - Dulles, VA.

**Address and logistical information will be faxed or e-mailed back to you upon receipt of your Registration. If you experience difficulties registering, please call (301) 594-4004 for assistance.**

# Pre-Registration Form

## AFL Grant Writing Technical Workshops

Participant Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Type of Organization: (please check one)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> State Government | <input type="checkbox"/> Local Government       | <input type="checkbox"/> Indian Tribal |
| <input type="checkbox"/> Faith-based      | <input type="checkbox"/> College/University     | <input type="checkbox"/> Hospital      |
| <input type="checkbox"/> CBO              | <input type="checkbox"/> Other (Specify): _____ |  |

Please indicate the training location of your choice by checking the appropriate box:

- |  |  |
|--|--|
| <input type="checkbox"/> January 22, 2002 - Omaha, NE        | <input type="checkbox"/> January 23, 2002 - Billings, MT   |
| <input type="checkbox"/> January 24, 2002 - Seattle, WA      | <input type="checkbox"/> January 25, 2002 - Las Vegas, NV  |
| <input type="checkbox"/> January 28, 2002 - Charleston, SC   | <input type="checkbox"/> January 29, 2002 - Dallas, TX     |
| <input type="checkbox"/> January 29, 2002 - Indianapolis, IN | <input type="checkbox"/> January 30, 2002 - Providence, RI |
| <input type="checkbox"/> January 31, 2002 - Newark, NJ       | <input type="checkbox"/> February 1, 2002 - Dulles, VA.    |

**NOTE:** If you have a disability that requires special accommodations, please check here: ☐  
(We will contact you directly to discuss your needs.)

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